

Forest Park Montessori School Behavior Plan

Unwanted behaviors inevitably occur in school settings. Some behaviors are easily managed, and others take time and Parent/Guardian involvement. While we are committed to helping children modify their behaviors in our school setting. We do have limitations due to providing a group care environment. We are unable to provide one-on-one care for children. Additionally, if the safety of the child, other children, or the Forest Park Montessori staff are in jeopardy we may choose to terminate enrollment immediately.

This behavioral plan will be followed when dealing with unsafe, unmanageable, disruptive, consistent behaviors in which many behavioral modification techniques have been consistently utilized and followed for at least 1-3 weeks.

Step One:

Inform the Parents/Guardians: The parent/guardian of the child will be informed that due to behaviors that have been occurring while at school, a documentation and observation process is beginning to help support the teachers and child. This can be an informal or formal discussion; this process will be used to determine IF the child will begin on the Behavior Plan. During this conversation the following will be asked:

- Are the behaviors seen at home? Do they know what triggers the behavior?
- Have there been any changes in the child's life to cause such behaviors?

Documentation of behaviors. This includes teacher observation notes and written reports including Incident Reports detailing any concerning behaviors to the parent.

Observations. During the period of documenting behaviors, the Head of School will observe the child. The following will be observed during the observation time:

- Environment
- Student/teacher interactions
- Observe unwanted behaviors
- Look for triggers and patterns

As observations are occurring, the teacher and Head of School will discuss the observations and make changes where necessary. Documentation of child's behavior changes or lack of changes will be recorded. Positive behavior recognition and support plans will be discussed. Strategies to guide and redirect the unwanted behaviors will be implemented.

After all the above has taken place, the Head of School will determine if the child should be placed on the Behavior Plan. If behaviors have subsided, the Head of School will inform parents. If behaviors have not consistently improved, proceed to step two. (In certain situations, and at the discretion of the Head of School, the Behavior Plan may be put in place prior to the completion of the above step.)

***Under certain circumstances, FPMS reserves the right to immediately terminate enrollment of a family if certain factors such as, the safety of the child, other children, or Forest Park Montessori staff are in jeopardy.**

Step Two:

First Formal Parent Teacher Conference. The Head of School will lead a sit-down conference with the Parent/Guardian and teacher to discuss what was observed. The child will be formally placed on the Behavior Plan and a copy of the Behavior Policy/Plan will be presented to the parents. The parents should sign the Behavior Plan and a signed copy should be given to them. The following will be discussed during the meeting:

- Parent, teacher, and Head of School will develop a behavior modification plan that is consistent at home and school.
- Parent will be given outside resources for helping to assist the child.
- Parent will be made aware that if the behavior continues, it could ultimately end in termination of enrollment.

An appropriate amount of time based upon the individual circumstances will be given to see if the behavior modification plan and outside resources have helped to improve the behavioral concerns.

*** Step Three:**

Second Parent Teacher Conference. The Head of School will conference with the Parent/Guardians and show documentation of all the above processes. The Head of School will stress that we have utilized many techniques but have been unsuccessful in modifying the behavior. The Head of School will stress to the parent that the behavior has become unsafe and/or too disruptive for the children and teachers in the classroom; therefore, the following actions will be occurring going forward:

These actions below are taken after the teacher has tried unsuccessfully to redirect the behavior utilizing Montessorian and positive redirection strategies.

1. When the behavior is presented, the child will be sent home.
2. If the behaviors continue to be presented, the child is sent home and not to return the following day.
3. If the behavior continues to be presented after #1 and #2 have been utilized, the child will be removed from the school, not to return (when possible, a 1- or 2-week notice will be given).

***Under certain circumstances, FPMS reserves the right to immediately terminate enrollment of a family if certain factors such as, the safety of the child, other children, or Forest Park staff are in jeopardy.**

Signature _____ Date _____